

— Frequently Asked Questions —

ABSENT

All students enrolled in Boys & Girls Club must be picked up at the BGCC door at dismissal. **Please do not contact the school or BGCC to have your child dismissed at TIS main door.**

All students enrolled in an afterschool program and is transported will be dismissed in the rear parking. If you wish to pick up your child because they are not attending aftercare on a particular day, please wait in the rear parking lot by 3pm. If you do not arrive on time your child will be placed on their van. **Please do not contact the school to have your child pulled from the daycare line.**

When your child is ill, please contact the school by 8:30am at 216-721-0120 & press 1 for the Attendance Line or send an alert to Ms. Bell by logging into www.jupitersed.com. Your child must be fever and vomit free for 24 hours before returning to school. Don't forget your doctor excuse or absent note!

Dismissal to Afterschool

We will recognize your child's birthday with a Happy Birthday Sticker. **Birthday treats are not allowed.**

BIRTHDAY

MEDICINE

Your child must remain in their classroom until you arrive in the office. **Students cannot wait in the office.** Anyone picking up a student must be on the Emergency Contact/Pick up List. We cannot allow students to leave with a person who is not on their list.

Students may not have **ANY** medication (*including common over the counter items like cough drops, cold medicine, topical creams, etc.*) without a **Prescribed Medication Form** completed by your child's doctor. Forms are available in the office or with the school nurse. All prescribed medications are kept in the nurse's office.

Early Dismissal

GRADES AND BEHAVIOR

Check Jupiter.com first. Please contact the teacher thru Jupiter.com or call. **Teachers are the first point of contact at TIS.** If you have additional questions after speaking with the teacher, contact Principal Ms. Kruger for **grades** or Assistant Principal Ms. Teets for **behavior.**